Basic search:

Set periode

Limit to specific media

Limit with different content aspects
Search field:
Words in quotation marks is registered as a phrase.
Infomedia puts automatically an ‘and’ between words.
Asterisk (star symbol) after a word makes Infomedia search for open endings – everything that begins with the word. In Danish this is a useful hack, as we in Danish write a lot of words as one word – words that in English would have been two words. I.e. searching for customer loyalty and customer satisfaction (= kundeloyalitet & kundetilfredshed) is done in one go by using the * after the word describing customer: kunde*
Compile identical headings – ‘Saml ens overskrifter’ (see screen shot above):
Groups identical articles under one heading. In this way, there are less articles to skim (in the case above, the search returns 93 articles, but there are only 41 unique articles).

Access to content

Articles can be full text – or located in a closed subscribers’ area. Check the library homepage > E-resources [http://www.baaa.dk/library/e-resources/literature-search/] to learn which media, Business Academy Aarhus has bought access to.