

Bachelor in IT Architecture

To ensure the quality of the internship, different aspects must be taken into consideration before, during and after the internship.

Requirements for internship companies

Resource capacity

An internship company must have sufficient resource capacity to offer the intern. We have experienced that a company with only one employee, in which the student accounts for the owner's entire production capacity, does not fit the internship concept, just as it is not optimal that a company bases its operation solely on interns each semester.

Number of employees

To ensure the quality of an internship, as a general rule, an internship company can only have 1 intern from Business Academy Aarhus per 5 employees and the number of interns should not make up more than half of the employees.

However, the following aspects will be considered*:

- Do the tasks have a professional relevance, and do they provide the student with a good foundation for learning during the internship period?
- Is there an academic adviser committed to the individual intern?
- How specific the work assignments are, and do they vary?

The internship coordinator is always willing to discuss the above with the company.

Insurance

If the internship takes place in a company in Denmark, the internship is covered by the act on worker's compensation (lov om arbejdsskadesikring), cf. ministerial order no. 185 from 23/02/2017, and by the act on liability for damages (lov om erstatningsansvar). This means that it is the internship company's responsibility to insure the intern, just like the company insures all the other employees.

The duty of insurance also applies to associations and sole proprietorships that do not already have employees.

If the internship takes place in a company outside Denmark, then it is the student's responsibility to examine and assess whether he or she can be covered by the company's insurance. In cases where the student is not covered by the company's

*In order to be approved as an internship company, the company must also have IT systems that support one or more departments' core functions, work with sales, development and/or adaptation of IT systems for internal users or customers, or in another way work with IT related projects.

Work facilities

The internship company must be able to offer the students a physical place of work and the resources that are required to solve the tasks agreed on for the internship.

Status meetings

The internship company must, through a mentoring scheme, ensure that both the company as well as the intern gets the full benefit from an internship, they must also ensure that expectations match. It is recommended that status meetings are held every week, or at least every other week, between the student and the mentor.

Good to know

The financial obligations

The internship is unpaid. The company therefore has no financial obligations to the student. However, the company can choose to give the student financial appreciation of up to DKK 3000 per month.

In addition, the company has the possibility to contribute to the intern's documented costs related to the internship, such as telephone, transport, travel insurance, flights, etc. These contributions do not affect the student's SU (read more www.su.dk).

This applies to both internships in Denmark and internships abroad.

The internship period

The internship period is 20 weeks, and the internship must consist of 37 hours per week.

At the end of the internship the students must hand-in an internship report, which is marked according to the Danish 7-point scale.

During the internship period, students can cooperate with the intern company and together a basis for the final bachelor project can be drafted. The bachelor project must be handed-in one year after the end of the internship.

In the final bachelor's project, the student must demonstrate their qualifications in dealing with theoretical, practical and developmental issues in the fields of business, technology and IT. These issues should emerge from a practical situation and must be clarified scientifically.

If the final bachelor project is prepared in the company, it is up to the student and the company together to make an agreement on the cooperation, including insurance matters.

Additional information

The students have a supervisor, appointed by the Academy, during their whole internship. Should any questions arise concerning the process, cooperation, or the tasks the students perform, a supervisor will be available and is always available for a follow-up meeting.

The Academy's supervisor will always visit new internship companies. Companies that often have interns will be visited every year or every other year.

After the internship, both the company and the student are asked to evaluate the internship, this is very important for the continuous improvement of the programme and internship period.