

Computer Science, Software Development, IT Security and Web Development

To ensure the quality of the internship, different aspects have to be taken into consideration before, during and after the internship.

What do we require from an internship company?

Resource capacity

An internship company must have sufficient resources in order to offer a student an internship. Generally, Business Academy Aarhus has experienced that a company with only one employee, in which the student accounts for the owner's entire production capacity, does not fit the internship concept, just as it is not optimal that a company bases its operation solely on interns each semester.

Number of employees

The size of an internship company determines the number of interns the company may have. A company with 5 employees or less is allowed to have one intern. The number of interns should not make up more than half of the employees.*

However, when the quality of the internship is assessed, the following aspects are taken into consideration as well:

1. Do the tasks have professional relevance and do they provide the student with a good foundation for learning during the internship period?
2. In order to be approved as an internship company, the company must have some form of IT development, and there must be at least one IT developer employed, beside the intern. This means that a sole proprietorship, where the students are the owner's only production capacity will not be approved as an intern company as this is contrary to the internship the idea.
3. Are the work assignments specific and varying?

The internship coordinator is always willing to discuss the above with the company.

Insurance

If the internship takes place in a company in Denmark, the internship is covered by the act on worker's compensation (lov om arbejdsskadesikring), cf. ministerial order no. 185 from 23. February 2017, and by the act on liability for damages (lov om erstatningsansvar). This means that if the internship takes place in a company in Denmark, the student is covered by the company's worker's compensation insurance and liability insurance.

The duty to insure also applies to associations and sole proprietorships that do not already have employees.

If the internship takes place in a company outside Denmark, then it is the student's responsibility to examine and assess whether he or she can be covered by the company's insurance. In cases where the student is not covered by the company's insurance, the student must ensure that they have the necessary insurance.

Language

If the internship takes place outside Denmark, at least one contact person in the company must speak English.

*This is an exception in e.g. start-ups where a company with few employees may have a sufficient number of development projects or ongoing innovation processes for the learning objectives of an intern to be fulfilled.

Work facilities

The internship company must be able to offer the students a physical place of work and the resources that are required to solve the tasks agreed on for the internship.

Status meetings

The internship company must, through a mentoring scheme, ensure that both the company as well as the intern gets the full benefit from an internship, they must also ensure that expectations match. It is recommended that status meetings are held every week, or at least every other week, between the student and the mentor.

Nice to know

The financial obligations of an internship

The internship is unpaid and the company has therefore no financial obligations towards the student. However, the company may give the student a 'token' payment of up to 3000 DKK per month.

In addition, the company has the possibility to contribute to the intern's documented costs related to the internship, such as telephone, transport, travel insurance, flights, etc. These contributions do not affect the student's SU.

Read the applicable rules for 'Internships and SU' on www.su.dk (this is only available in Danish).

This is valid for internships in both Denmark and abroad.

Praktikperioden

The internship period varies from programme to programme, but as a rule it is 8-10 weeks. The internship must consist of 37 hours per week.

At the end of the internship, the students hand-in an internship report, which is marked according to the Danish 7-point scale.

- During the internship period, students can cooperate with the intern company and together a basis for the final project can be drafted. In the final thesis, the student must demonstrate the ability, in an analytic and methodological basis, to be able to work with complex and real-life issues in relation to a specific task within the IT field. The student's main exam project must be based on central elements from within their programme.

Most students do their internship and final project in the same company. There is always 10 weeks for the final project. The internship must consist of 37 hours per week.

It is the company's and the student's responsibility to draw up an agreement for cooperation in this period. In the agreement, the company and the student must be aware of the insurance practicalities.

Additional information

The students have a supervisor, appointed by the Academy, during their whole internship. Should any questions arise concerning the process, cooperation or the tasks the students perform, a supervisor will be available and is always available for a follow-up meeting.

The Academy's supervisor will always visit new internship companies. Companies that often have interns will be visited every year or every other year.

After the internship, both the company and the students are asked to evaluate the internship, this is very important for the continuous improvement of the programme and internship period.